

ŌTAKANINI TŌPŪ INCORPORATION NOTICE OF ANNUAL GENERAL MEETING & ELECTION OF COMMITTEE OF MANAGEMENT MEMBERS

2023 ANNUAL GENERAL MEETING

The Committee of Management members of the Ōtakanini Tōpū Incorporation wish to advise that the Annual General Meeting (AGM) of Shareholders will be held on Saturday 9 December 2023, commencing at 10.00am at Ōtakanini Haranui Marae, 64 Haranui Road, Helensville.

Agenda

1. Karakia / Mihi
2. Apologies
3. Candidate Presentations
4. Previous Minutes - Minutes of the 2022 AGM
5. Financial Report
6. Resolutions
7. Farm Report
8. Chair Report
9. General Business (to consider any other matters considered appropriate by the Chair)

ELECTION OF TWO COMMITTEE OF MANAGEMENT MEMBERS

Nominations for two (2) Committee of Management Members **open on Tuesday 24 October 2023**, consisting of one (1) Trustee for a one year term and one (1) Trustee for a two year term.

Nominations can only be made on the official nomination forms which are available to download from www.otakaninitopu.co.nz or by emailing admin@otakaninitopu.co.nz

Nominations of candidates must be received by Ōtakanini Tōpū Incorporation **no later than 5pm on Friday 24 November 2023**.

RESOLUTIONS REQUIRED

Voting on the following resolutions will be available at the AGM on Saturday 9 December 2023, between 10.00am and 12 noon.

1. Receive and Confirm the Minutes of the 2022 AGM
2. Receive and confirm the Consolidated Financial Statements and Auditors Report of the Year Ended 30 June 2023
3. Appoint an Auditor and Share Valuer for the Financial Year 2024
4. Remuneration of Committee of Management members of Ōtakanini Tōpū Incorporation remains unchanged for the 30 June 2024 Financial Year
5. Authorise by resolution, a dividend to be paid to shareholders

METHOD OF VOTING

Independent Election Services have been engaged to manage the election process on behalf of Ōtakanini Tōpū Incorporation.

Voting for the election of two (2) Committee of Management Members will be by shareholders in attendance at the Annual General Meeting. Voting will open at 10.00am on Saturday 9 December 2023 and will close at 12 noon on Saturday 9 December 2023.

PROXY VOTING

Shareholders of Ōtakanini Tōpū Incorporation are entitled to appoint a proxy to vote on their behalf at the AGM, subject to Ōtakanini Tōpū Incorporation receiving the completed proxy form **no later than 12 noon, Friday 8 December 2023**. No proxy forms will be accepted on the day.

Proxy forms are available:

- to download from www.otakaninitopu.co.nz; or
- by emailing: admin@otakaninitopu.co.nz.

Dated at Helensville, 24 October 2023

Stacey Siddle, Returning Officer
for Ōtakanini Tōpū Incorporation

